

THE COMMITTEE MINUTES

for the meeting

Tuesday 6 August 2019

in the Colonel Light Room, Adelaide Town Hall



Present - The Right Honourable the Lord Mayor [Sandy Verschoor];

Councillor Abiad (Deputy Lord Mayor) (Chair)

Councillors Abrahimzadeh, Donovan (Deputy Chair), Hou, Hyde, Khera, Knoll,

Martin, Moran and Simms.

Acknowledgement of Country

At the opening of the Committee Meeting, the Chair stated:

⁶Council acknowledges that we are meeting on traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.'

Apologies and Leave of Absence

On Leave – Councillor Couros.

Confirmation of Minutes - 23/7/2019

That the Minutes of the meeting of The Committee held on 23 July 2019, be taken as read and be confirmed as an accurate record of proceedings.

The Chair (Councillor Abiad) advised the meeting that Confidential Item 9.1, Strategic Property Investigations would be brought forward to be considered prior to Item 4.1, due to the presence of external presenters for the Item.

The Lord Mayor entered the Colonel Light Room at 5.33pm.

Exclusion of the Public

1. Item 7.1 - Exclusion of the Public to Consider [2018/04291] [TC]:

For the following Discussion Forum Item in Confidence:

9.1. Strategic Property Investigations [s 90(3) (b) & (d)]

Order to Exclude for Item 9.1:

THAT THE COMMITTEE:

1. Having taken into account the relevant consideration contained in s 90(3) (b) & (d) and s 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of The Committee dated 6/8/2019 resolves that it is necessary and appropriate to act in a meeting closed to the public for the consideration of Item 9.1 [Strategic Property Investigations] listed on the Agenda.

Grounds and Basis

This Item contains certain information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting business, prejudice the commercial position of the Council and prejudice the commercial position of the person who supplied the information and confer a commercial advantage on a third party.

More specifically, the disclosure of certain information in this update could reasonably prejudice the commercial position of Council given that the City of Adelaide Council land holding is the subject of commercial negotiations

Public Interest

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances given that information within this update pertains to commercial negotiations for a City of Adelaide Council land holding. The release of such information may severely prejudice the City of Adelaide Council's ability to influence a proposal for the benefit of the City of Adelaide Council and the community in this matter.

2. Pursuant to s 90(2) of the *Local Government Act 1999 (SA)* this meeting of The Committee dated 6/8/2019 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 9.1 [Strategic Property Investigations] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in s 90(3) (b) & (d) of the Act.

Members of the public and Corporation staff present not directly involved with Item 9.1 left the Colonel Light Room at 5.34pm.

Confidential Item 9.1

Strategic Property Investigations Section 90 (3) (b) & (d) of the *Local Government Act 1999 (SA)* Page 3

The Colonel Light Room re-opened to the public and Councillors Abrahimzadeh and Khera left at 6.29pm.

Confidentiality Order

Minute 2 - Item 9.1 - Strategic Property Investigations [TC]

That in accordance with Section 91(7) & (9) of the *Local Government Act 1999 (SA)* and because Item 9.1 [Strategic Property Investigations] listed on the Agenda for the meeting of The Committee held on 6 August 2019 was received, discussed and considered in confidence pursuant to Sections 90(3)(b) & (d) of the *Local Government Act 1999 (SA)*, this meeting of The Committee do order that:

- 1. the resolution, the report, the discussion and any other associated information submitted to this meeting and the Minutes of this meeting in relation to the matter remain confidential and not available for public inspection until 6 August 2026;
- 2. the confidentiality of the matter be reviewed in December 2020;
- 3. the Chief Executive Officer be delegated the authority to review and revoke all or part of the order herein and directed to present a report containing the Item for which the confidentiality order has been revoked.

Items for Consideration and Recommendation to Council

3. Item 4.1 - Decluttered Streets / Naked Streets Review [2019/00536] [TC]

THAT THE COMMITTEE RECOMMENDS TO COUNCIL

That Council:

- 1. Notes the principles of Naked Streets and Decluttered Streets as outlined in Item 4.1 on the Agenda for the meeting of The Committee held on 6 August 2019.
- 2. Notes that the Adelaide Design Manual is aligned with the principles and concepts of Naked Streets and Decluttered Streets.
- 3. Notes that as a result of the Council decision, the Administration reviewed 2018/19 asset renewal projects and adopted a decluttering approach to line marking where appropriate.
- 4. Approves that 2019/20 asset renewal projects be reviewed, and the principles of Decluttered Streets applied where appropriate.
- 5. Notes that the level of line-marking and signage applied to each street, will vary across the city and North Adelaide depending on:
 - 5.1. street typology, role and function.
 - 5.2. traffic volumes and parking demand.
 - 5.3. Regulatory requirements, and the ability to seek exemptions from Department of Planning, Transport and Infrastructure.
 - 5.4. community and key stakeholder concerns and issues raised.

During the discussion, Councillor Khera re-entered the Colonel Light Room at 6.31pm and Councillor Abrahimzadeh re-entered at 6.32pm.

4. Item 4.2 - 2018/19 Quarter 4 Finance Report [2017/03018] [TC]

THAT THE COMMITTEE RECOMMENDS TO COUNCIL

That Council:

- 1. Notes the year to date Financial Performance for the period ended 30 June 2019, as detailed in Schedule 1 of Attachment A to Item 4.2 on the Agenda for the meeting of The Committee held on 6 August 2019.
- 2. Notes the year to date Treasury Report for the period ended 30 June 2019, as detailed in Schedule 2 of Attachment A to Item 4.2 on the Agenda for the meeting of The Committee held on 6 August 2019.
- 3. Notes the 2018-19 Proposed Quarter 4 revised Long Term Financial Plan, forecasted Key Financial Indicators, and prudential borrowing ratios as detailed in Schedules 4-6 of Attachment A to Item 4.2 on the Agenda for the meeting of The Committee held on 6 August 2019.
- 4. Notes the 2018-19 Uniform Presentation of Finances as detailed in Schedule 7 of Attachment A to Item 4.2 on the Agenda for the meeting of The Committee held on 6 August 2019.

- 5. Approves the 2018-19 proposed Quarter 4 revised forecast for Operating and Capital Projects, the Infrastructure Program, and Major Projects (City Transformation Investments) as summarised in Schedule 3 and detailed in Schedules 8-12 in Attachment A to Item 4.2 on the Agenda for the meeting of The Committee held on 6 August 2019.
- 6. Approves the proposed retiming for Operating and Capital Projects, the Infrastructure Program, and Major Projects (City Transformation Investments) as summarised in Schedule 3 and detailed in Schedules 8-12 in Attachment A to Item 4.2 on the Agenda for the meeting of The Committee held on 6 August 2019.
- 7. Notes the Quarter 4 Capital Program Report for the period ended 30 June 2019 as included in Schedule 13 in Attachment A to Item 4.2 on the Agenda for the meeting of The Committee held on 6 August 2019.
- 8. Approves the proposed carry forwards for the Adelaide Central Market Authority and Rundle Mall Management Authority as summarised in Schedule 15 and detailed in Schedule 16 of Attachment A to Item 4.2 on the Agenda for the meeting of The Committee held on 6 August 2019.
- 9. Approves the 2019-20 proposed revised forecast for Operating and Capital Projects, the Infrastructure Program, and Major Projects (City Transformation Investments) as summarised in Schedule 1 and detailed in Schedules 2-7 in Attachment B to Item 4.2 on the Agenda for the meeting of The Committee held on 6 August 2019.
- 10. Notes the 2019-20 revised Long Term Financial Plan and Proposed Forecast Uniform Presentation of Finances as detailed in Schedules 8 and 9 of Attachment B to Item 4.2 on the Agenda for the meeting of The Committee held on 6 August 2019.
- 11. Approves the changes to the 2019-20 Fees and Charges Schedule as detailed in Attachment C to Item 4.2 on the Agenda for the meeting of The Committee held on 6 August 2019.

The Lord Mayor left the Colonel Light Room at 6.52pm.

5. Item 4.3 - Order Making Policy [2017/01627] [TC]

THAT THE COMMITTEE RECOMMENDS TO COUNCIL

That Council:

- 1. Receives the consultation results as at Attachment A to Item 4.3 on the Agenda for the meeting of The Committee held on 6 August 2019.
- 2. Adopts the Order Making Policy as at Attachment B to Item 4.3 on the Agenda for the meeting of The Committee held on 6 August 2019.
- 6. Item 4.4 Public Notification of Category 2 Development Applications [2013/01478-4] [TC]

THAT THE COMMITTEE RECOMMENDS TO COUNCIL

That Council:

1. Approves the discontinuation of the current practice of placing notices in the Advertiser Newspaper and Messenger Press for Category 2 Developments.

Discussion Forum Items

7. Item 5.1 - IT Business Systems Roadmap – an enterprise approach [2015/01891] [TC]

Discussion Facilitators:

Sonjoy Ghosh, Associate Director Information Management, City of Adelaide

Precis of topic:

Utilising a PowerPoint presentation, Committee Members were provided with an update on the journey of an enterprise approach for business IT systems and were asked for feedback.

The PowerPoint presentation utilised is attached for reference at the conclusion of the Minutes of this meeting.

8. Item 5.2 - Adelaide Park Lands Building Design Guidelines [2019/00464] [TC]

Discussion Facilitators:

Shanti Ditter, Associate Director Planning, Design & Development, City of Adelaide Chris Dimond, Architect Strategy, City of Adelaide

Precis of topic:

Utilising a PowerPoint Presentation, Committee Members were introduced to the updated Guidelines (currently under development), including the project background and draft design principles.

During the discussion, Councillor Abrahimzadeh left the Colonel Light Room at 7.15pm.

The PowerPoint presentation utilised is attached for reference at the conclusion of the Minutes of this meeting.

Council Member Discussion Forum Items

The following items were raised:

- Criteria for civic receptions
- SCAP decisions
- Free traders carpark in North Adelaide
- Workshop on small and tiny houses

Exclusion of the Public

9. Item 7.1 - Exclusion of the Public to Consider [2018/04291] [TC]:

For the following Items for Consideration and Recommendation to Council in Confidence:

- 8.1. 2018-19 Quarter 4 Commercial and Business Operations Report [s 90(3) (b) & (d)]
- 8.2. Rymill Park Kiosk EOI Results [s 90(3) (d)]
- 8.3. Property Matter [s 90(3) (b)]

Order to Exclude for Item 8.1:

THAT THE COMMITTEE:

 Having taken into account the relevant consideration contained in s 90(3) (b) & (d) and s 90(2) & (7) of the Local Government Act 1999 (SA), this meeting of The Committee dated 6/8/2019 resolves that it is necessary and appropriate to act in a meeting closed to the public for the consideration of Item 8.1 [2018-19 Quarter 4 Commercial and Business Operations Report] listed on the Agenda.

Grounds and Basis

This Item is confidential as it includes commercial information of a confidential nature where confidence consideration is sought to protect the commercial position of the council and the operating position of Council's business entities operating in a competitive market place prior to the effective date of 30 June 2019.

The disclosure of information in this report to competitors in advance may be to Council's commercial detriment.

Public Interest

The Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of this information to competitors in advance may be to Council's commercial detriment.

2. Pursuant to s 90(2) of the Local Government Act 1999 (SA) this meeting of The Committee dated 6/8/2019 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 8.1 [2018-19 Quarter 4 Commercial and Business Operations Report] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in s 90(3) (b) & (d) of the Act.

Order to Exclude for Item 8.2:

THAT THE COMMITTEE:

1. Having taken into account the relevant consideration contained in s 90(3) (d) and s 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of The Committee dated 6/8/2019 resolves that it is necessary and appropriate to act in a meeting closed to the public for the consideration of Item 8.2 [Rymill Park Kiosk EOI Results] listed on the Agenda.

Grounds and Basis

This Item contains commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information and confer a commercial advantage on a third party.

Public Interest

The Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of this information may result in release of information prior to the finalisation of 'commercial in confidence' negotiations between the proponent and their suppliers and may materially and adversely affect the financial viability of the proponent in relation to contract negotiations which on balance would be contrary to the public interest.

2. Pursuant to s 90(2) of the *Local Government Act 1999 (SA)* this meeting of The Committee dated 6/8/2019 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 8.2 [Rymill Park Kiosk EOI Results] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in s 90(3) (d) of the Act.

Order to Exclude for Item 8.3:

THAT THE COMMITTEE:

1. Having taken into account the relevant consideration contained in s 90(3) (b) and s 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of The Committee dated 6/8/2019 resolves that it is necessary and appropriate to act in a meeting closed to the public for the consideration of Item 8.3 [Property Matter] listed on the Agenda.

Grounds and Basis

This Item is commercial information of a confidential nature the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business and prejudice the commercial position of the council.

The disclosure of information in this report could reasonably prejudice the commercial position of council because it discloses the content of negotiations between council and the owners of Featherstone Place and options for council to consider and may prejudice the opportunity to discuss or negotiate an option yet to be determined by the council at this point in time.

Public Interest

The Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of this information will result in the commercial position of council being compromise

2. Pursuant to s 90(2) of the *Local Government Act 1999 (SA)* this meeting of The Committee dated 6/8/2019 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 8.3 [Property Matter] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in s 90(3) (b) of the Act.

Members of the public and Corporation staff present not directly involved with Items 8.1, 8.2 and 8.3 left the Colonel Light Room at 7.31pm.

Confidential Item 8.1

2018-19 Quarter 4 Commercial and Business Operations Report Section 90 (3) (b) & (d) of the *Local Government Act 1999 (SA)* Page 8

Confidential Item 8.2

Rymill Park Kiosk EOI Results Section 90 (3) (d) of the *Local Government Act 1999 (SA)* Page 8

Confidential Item 8.3

Property Matter Section 90 (3) (b) of the *Local Government Act 1999 (SA)* Page 9

The Colonel Light Room re-opened to the public at 7.39pm.

Confidentiality Orders

Minute 10 - Item 8.1 - 2018-19 Quarter 4 Commercial and Business Operations Report [TC]

In accordance with Section 91(7) & (9) of the Local Government Act 1999 (SA) and because Item 8.1 [2018-19 Quarter 4 Commercial and Business Operations Report] listed on the Agenda for the meeting of The Committee held on 6 August 2019 was received, discussed and considered in confidence pursuant to Section 90(3) (b) & (d) of the Local Government Act 1999 (SA), this meeting of The Committee do order that:

- 1. the resolution, the report, the discussion and any other associated information submitted to this meeting and the Minutes of this meeting in relation to the matter remain confidential and not available for public inspection until 6 August 2026;
- 2. the confidentiality of the matter be reviewed in December 2020;
- 3. the Chief Executive Officer be delegated the authority to review and revoke all or part of the order herein and directed to present a report containing the Item for which the confidentiality order has been revoked.

Minute 11 - Item 8.2 - Rymill Park Kiosk EOI Results [TC]

In accordance with Section 91(7) & (9) of the *Local Government Act 1999 (SA)* and because Item 8.2 [Rymill Park Kiosk EOI Results] listed on the Agenda for the meeting of The Committee held on 6 August 2019 was received, discussed and considered in confidence pursuant to Section 90(3) (d) of the *Local Government Act 1999 (SA)*, this meeting of The Committee do order that:

- 1. the resolution, the report, the discussion and any other associated information submitted to this meeting and the Minutes of this meeting in relation to the matter remain confidential and not available for public inspection until 6 August 2026;
- 2. the confidentiality of the matter be reviewed in December 2020;
- 3. the Chief Executive Officer be delegated the authority to review and revoke all or part of the order herein and directed to present a report containing the Item for which the confidentiality order has been revoked.

Minute 12 - Item 8.3 - Property Matter [TC]

In accordance with Section 91(7) & (9) of the *Local Government Act 1999 (SA)* and because Item 8.3 [Property Matter] listed on the Agenda for the meeting of The Committee held on 6 August 2019 was received, discussed and considered in confidence pursuant to Section 90(3) (b) of the *Local Government Act 1999 (SA)*, this meeting of The Committee do order that:

- 1. the resolution, the report, the discussion and any other associated information submitted to this meeting and the Minutes of this meeting in relation to the matter remain confidential and not available for public inspection until 6 August 2026
- 2. the confidentiality of the matter be reviewed in December 2020
- 3. the Chief Executive Officer be delegated the authority to review and revoke all or part of the order herein and directed to present a report containing the Item for which the confidentiality order has been revoked.

Closure

The meeting closed at 7.39pm.

Councillor Abiad (Deputy Lord Mayor) The Committee Chair

Documents attached:

Minute 7 - Item 5.1 - IT Business Systems Roadmap – an enterprise approach, PowerPoint Presentation Minute 8 - Item 5.2 - Adelaide Park Lands Building Design Guidelines, PowerPoint Presentation

IT Business Systems Roadmap – an enterprise approach

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Workshop Purpose:

To share with Council Members the journey of an enterprise approach for business IT systems and to seek feedback and answer questions.

PROGRAM: INFORMATION MANAGEMENT

AUTHOR: Stacey Bateson APPROVING OFFICER: Clare Mockler The Committee Meeting - Minutes - 6 August 2019 A SMART CITY WITH A GLOBALLY CONNECTED AND OPPORTUNITY RICH ECONOMY

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KEY MESSAGES:

Purpose:

- This workshop is to share with Council Members the journey that the organisation has been on for the past 22 months, to establish an enterprise approach to the way we change and improve our 'IT landscape' to enable "Digital Transformation"
- This workshop outlines the process to date that the organisation has taken, where we are up to and the next steps
- We seek any feedback Council Members would like to provide and use this workshop as an opportunity to answer questions

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IMPLICATIONS:

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IMPLICATION	COMMENT:
Policy	No policy implications
Consultation	Every Program was consulted, through 48 workshops and 10 IT governance meetings
Resource	Specific project teams and resources will need to be engaged to undertake the prioritised projects, including resources within the current Information Management Program
Risk / Legal / Legislative	No known risks
Opportunities	Progressing with the IT Business Systems Roadmap will enable Council to better prioritise its IT investments and increase value from its systems, which will facilitate improved productivity for its staff and provide enhanced customer and community experiences

BUDGET / FINANCIAL IMPLICATIONS:

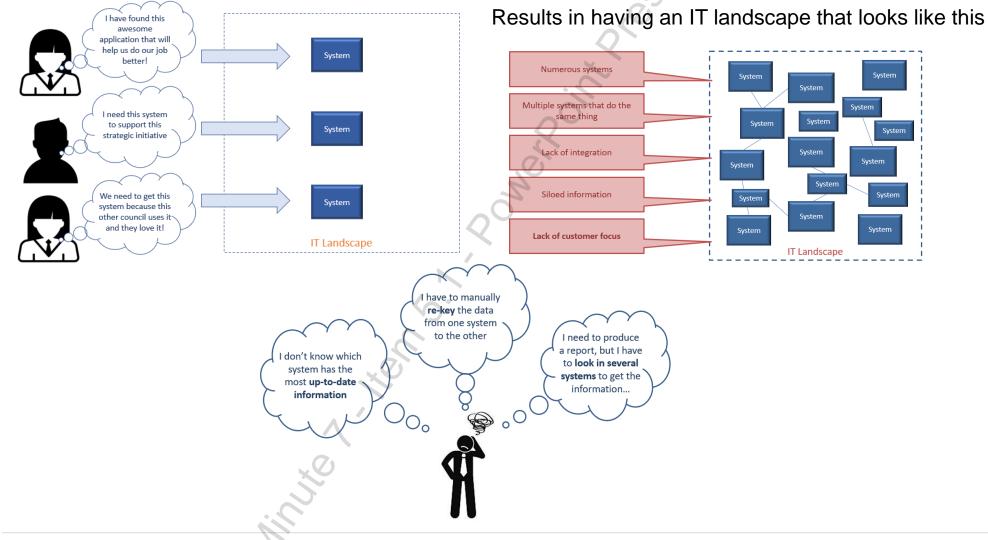


IMPLICATION	COMMENT:
19/20 Budget Allocation	\$3m allocated for the Asset Management Transformation Project (capital)
19/20 Budget Reconsideration (if applicable)	Information only – no budget request
Proposed 20/21 Budget Allocation	As per Long Term Financial Plan
Ongoing Costs (e.g. maintenance cost)	No expected ongoing costs. However, if there are any ongoing costs identified throughout the development of business cases these would be offset against ongoing benefits
Life of Project or Life Expectancy of Asset	Roadmap projects would be expected to be completed within 5-7 years
Other Funding Sources	No other funding sources have been identified

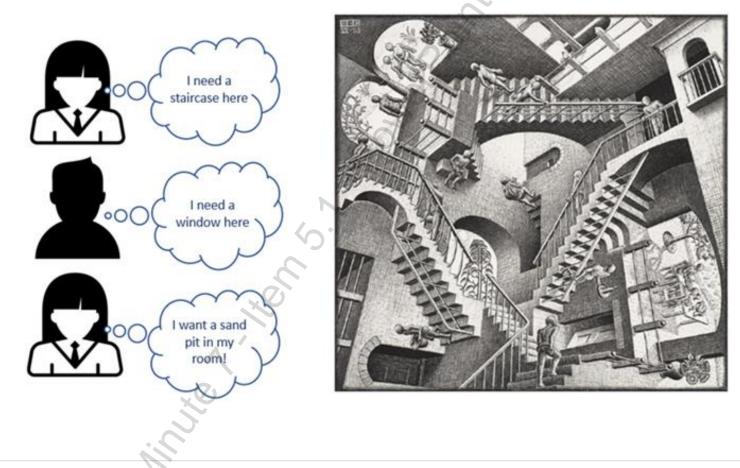
Background

SMART OUTCOME

Challenges with our IT Landscape....



Imagine if we built houses that way...



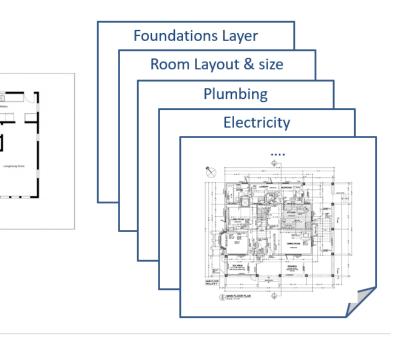
SMART OUTCOME



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Enterprise Architecture (EA) is our blueprint

- It links:
 - Business functions
 - Relevant data standards
 - Common systems and services
 - Technology



SMART OUTCOME

Business Architecture Principles

Enterprise Architecture Principles:

Strategic Alignment

Customer Centric Focus

Solutions should always seek to improve customer experience, keeping the customer at the centre of what we are doing

Long Term Focus

Decisions should be based on long term strategy and should seek to minimise total cost of ownership

Build Business Capability

IT projects should focus on building new business capabilities that meet the needs of numerous parts of the organisation, and therefore build up its capabilities Leverage our solutions Reuse before buy. Buy before build

Simple Purpose-built Solutions

We should keep systems simple and use them for their intended purpose

Agility

Solutions should be designed to be flexible and to accommodate future change

Shared Internal Information

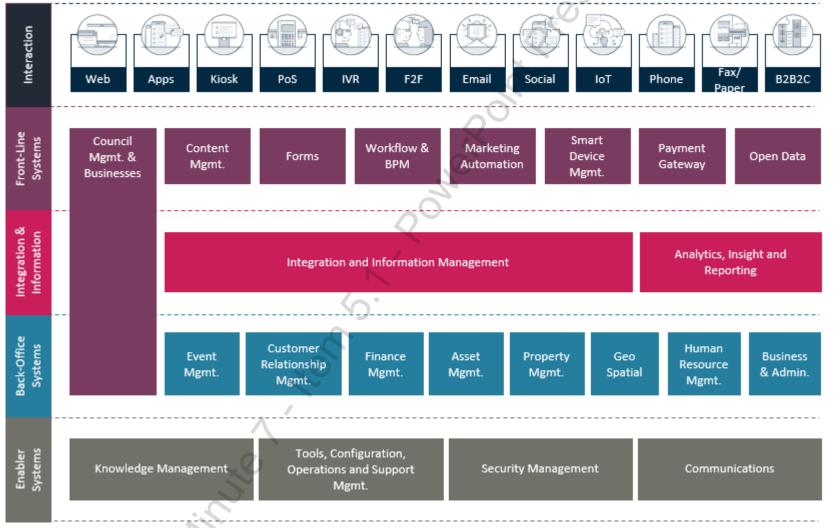
Information is an asset and it should be shared across enterprise functions

Open Transparent Information

Data should be accessible and inclusive of all types of customers, and available to both internal and external users.

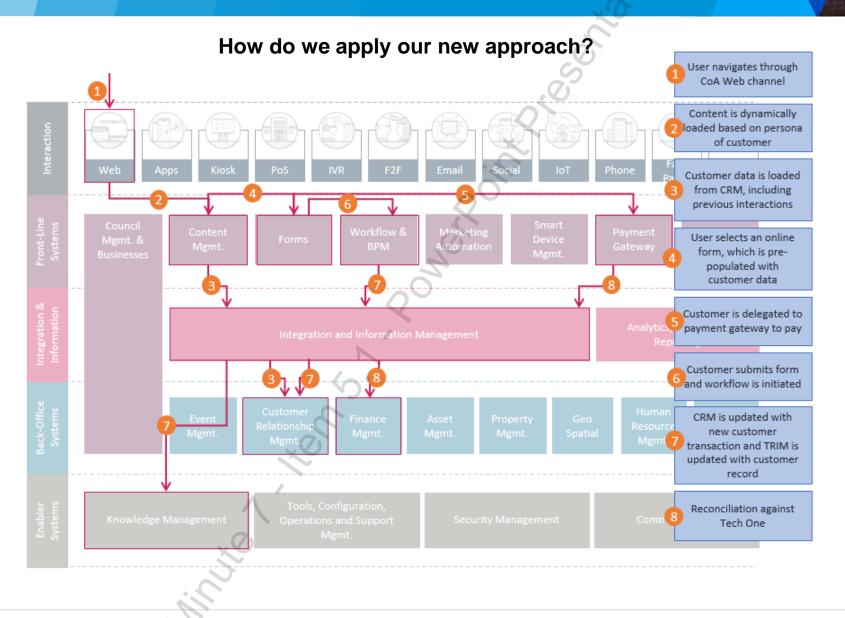
Designing What We Want To Build

Represents the blueprint for how our IT systems and platforms need to be organised, integrated and implemented to achieve our strategies



IT Business Systems Roadmap - an enterprise approach | 6 August 2019

Architectural Target State



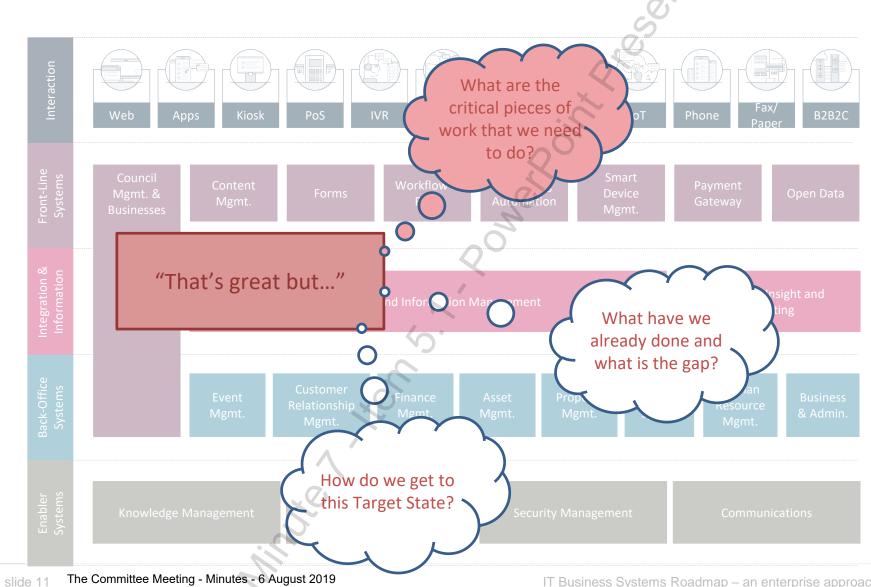
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IT Business Systems Roadmap - an enterprise approach | 6 August 2019

SMART OUTCOME

Roadmap Journey





IT Business Systems Roadmap – an enterprise approach | 6 August 2019

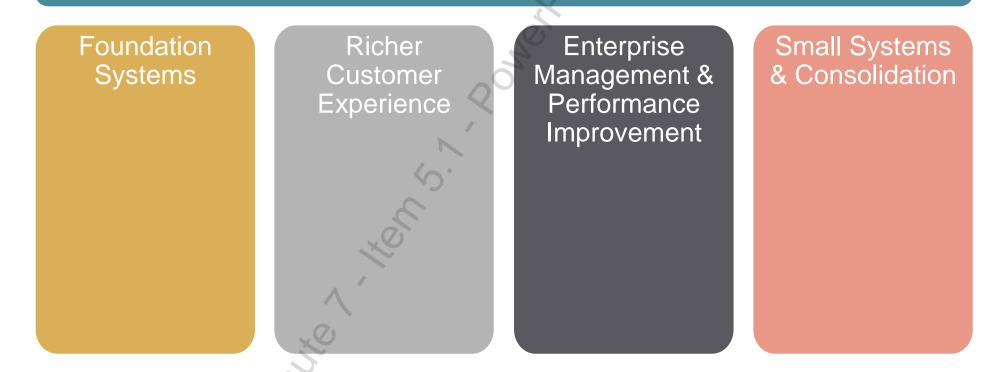


What are the critical pieces?

Governance, People & Processes

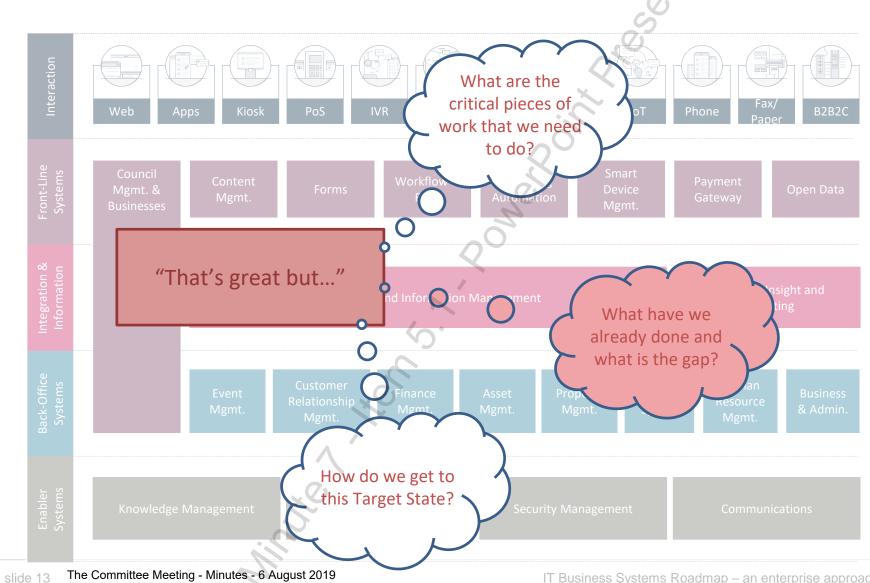
Program & Solution Governance UpliftInvestment Prioritisation

- Organisational Change Management



Roadmap Journey



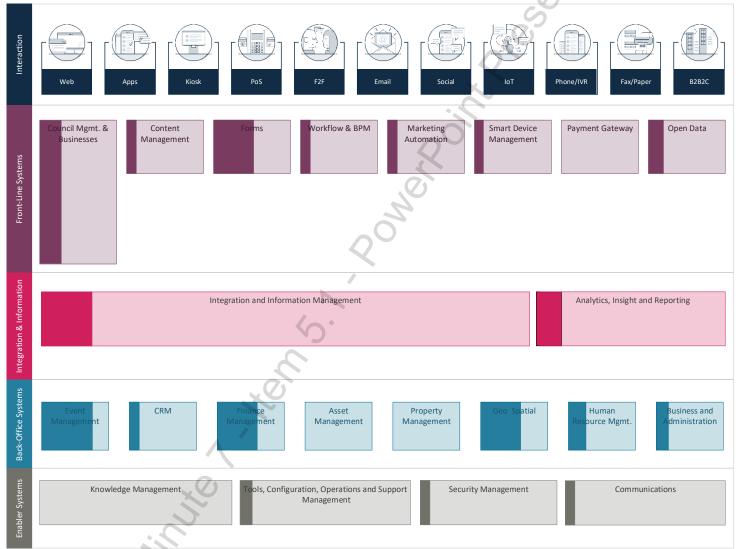


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Progress to date

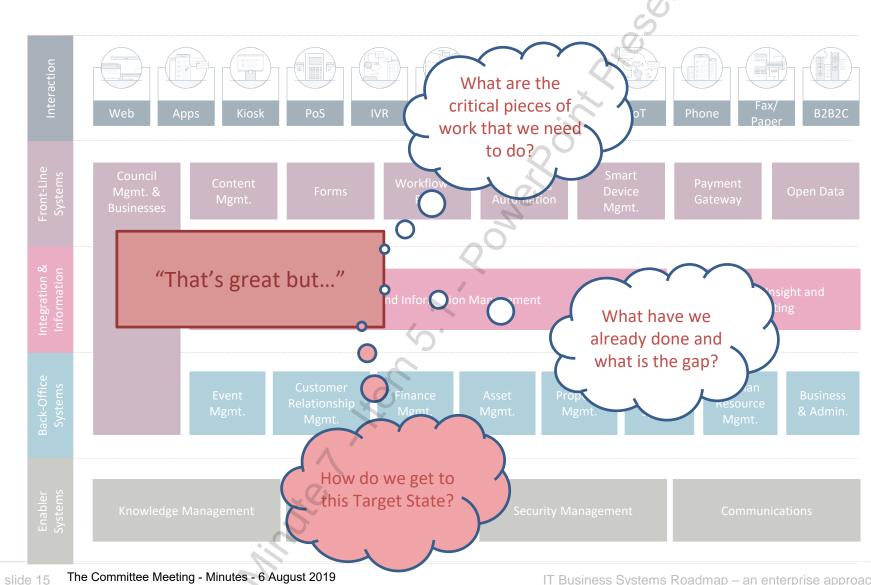
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How much more work do



Roadmap Journey



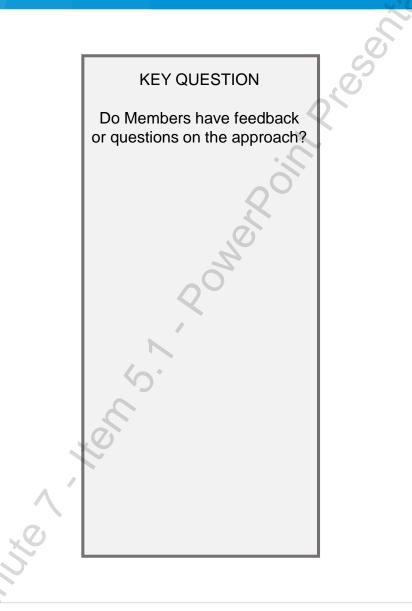


IT Business Systems Roadmap – an enterprise approach | 6 August 2019



KEY QUESTIONS:





Adelaide Park Lands Building Design Guidelines

Purpose:

To introduce The Committee to the updated Guidelines (currently under development), including the project background and draft design principles.

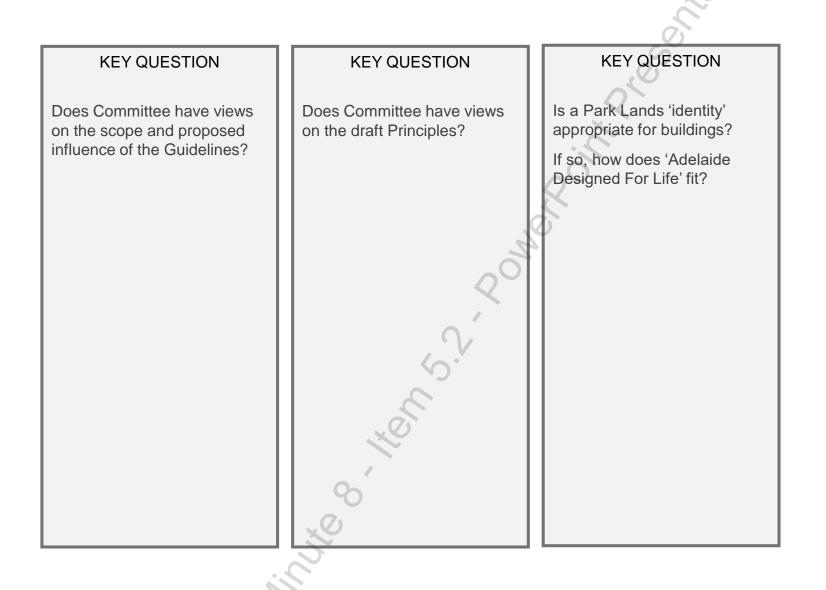
PROGRAM: PLANNING, DESIGN & DEVELOPMENT AUTHORS: Chris Dimond | APPROVING OFFICER: Klinton Devenish The Committee Meeting - Minutes - 6 August 2019 A BEAUTIFUL DIVERSE CITY WITH AN ENVIABLE LIFESTLE THAT IS WELCOMING TO PEOPLE AT ALL STAGES OF NEE

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Adelaide Park Lands Building Design Guidelines KEY QUESTIONS:





Adelaide Park Lands Building Design Guidelines Scope of the 2008 Guidelines

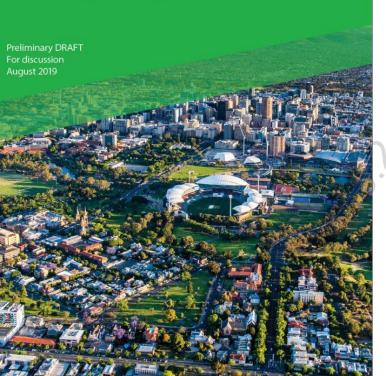




Adelaide Park Lands Building Design Guidelines ³¹ Proposed scope of the updated Guidelines

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Adelaide Park Lands Building Design Guidelines











Adelaide Park Lands Building Design Guidelines ³² Issues facing Park Lands buildings

UVEABLE OUTCOME





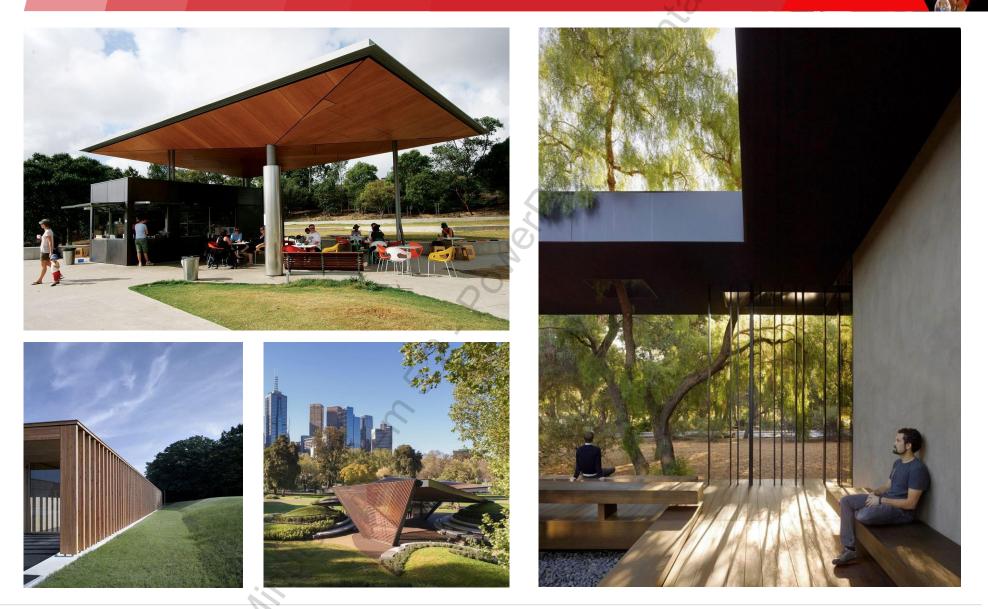
Adelaide Park Lands Building Design Guidelines ³³ Future vision for Park Lands buildings





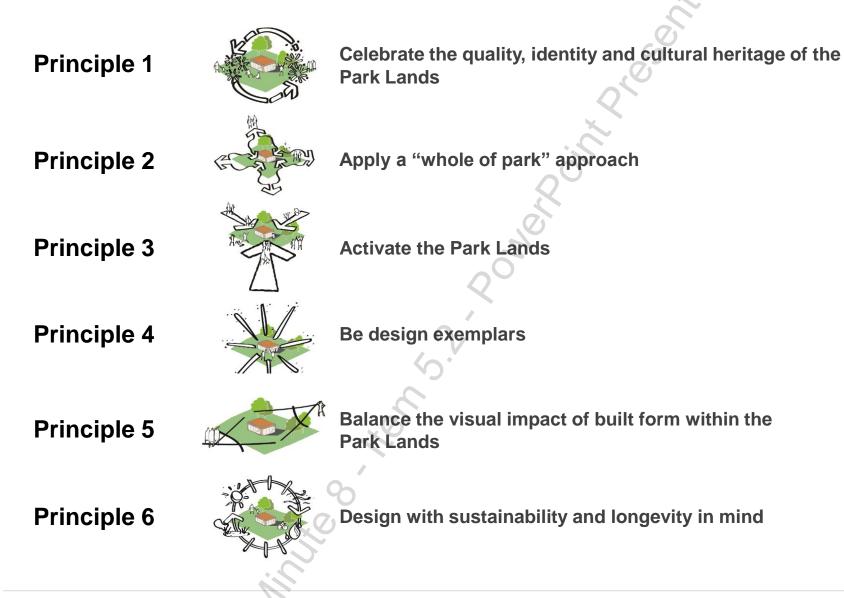
Adelaide Park Lands Building Design Guidelines ³⁴ Future vision for Park Lands buildings

UVEABLE OUTCOME



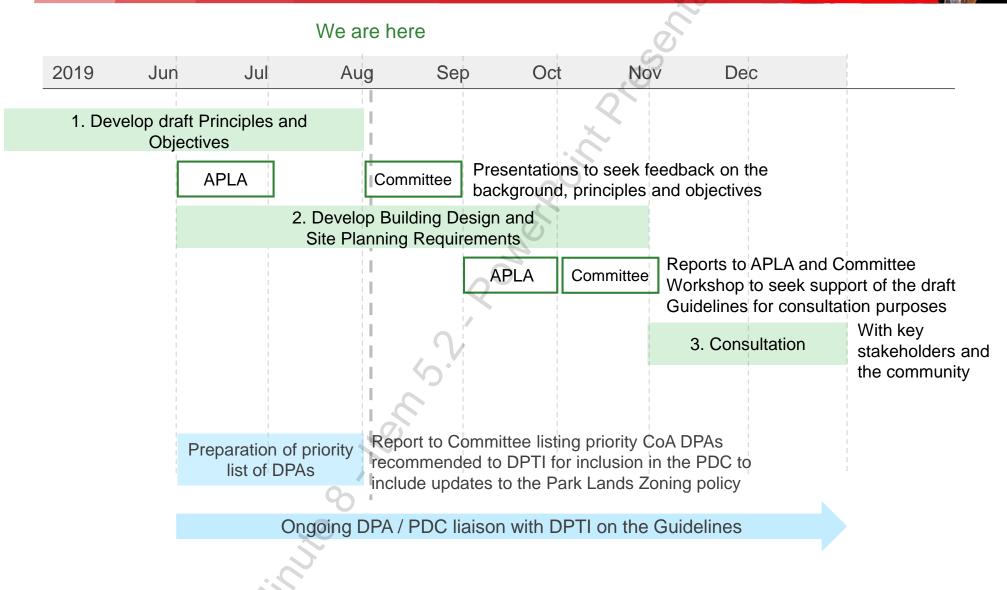
Adelaide Park Lands Building Design Guidelines Guiding Principles



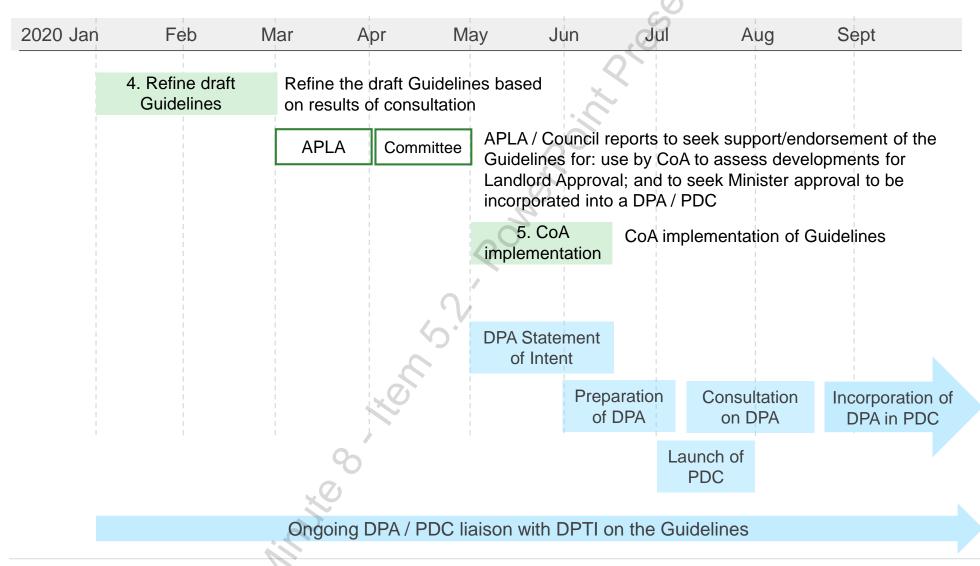


Indicative Programme









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Adelaide Park Lands Building Design Guidelines KEY QUESTIONS:



